

Admissions

Attending Faith Christian School offers many exciting educational opportunities and therefore must maintain certain standards and requirements. It is not a corrective institution; and, consequently, does not accept students who have been expelled or suspended from other institutions, who have habitually used tobacco, alcohol, or other drugs, who have run away from home, who have been involved in gang activities, who have been arrested, or who have been engaged, married, or divorced.

Enrollment procedures

1. Complete and return to Faith Christian School the Student Application including the following:
 - \$125 application fee
 - Student Application (new students and siblings of current students)
 - Student Questionnaire (6th – 12th)
 - Standards of Conduct (6th – 12th)
 - Statement of Faith (K – 12th)
 - Financial Commitment Form
 - Parental Support Commitment Form
2. Attach required academic data including the following:
 - Transcript (9th – 12th)
 - Release of Student Records
 - Current Report Card
 - Standardized Testing
 - Other Special Testing (for learning differences)
3. Mail or deliver references to appropriate individuals (principal, teacher, pastor).
4. School will schedule testing, if needed.
5. Interview with appropriate principal or administrator. The Admissions Office will call to schedule the family and student interview after all of the necessary information has been received and reviewed.
6. Notification of acceptance status will be mailed.

Tuition for the upcoming year is due and payable June 1st, or at the time of enrollment, whichever is later. Additionally, for those families who qualify, Faith offers a competitive financing package to pay tuition over time. Please contact the school's Business Office for more information.

Admissions Decisions

Admission decisions fall into these categories:

- **Full** admission
- **Probationary** admission
- **Denial** of admission

Full admission is reviewed annually for continuing enrollment. A full admission is given to students who: 1) are performing at or above grade level; 2) attend school regularly; and 3) submitted to school policy during the previous school year. New applicants will be expected to have submitted to his/her previous school's policies for entry to FCS. Full admission status can be changed for academic, attendance, or disciplinary reasons.

Applicants with deficiencies in any of the specified areas may be offered **probationary admission** for up to nine weeks if the Administration feels the deficiencies can be corrected by the end of that time. The Administration reviews the probationary admissions each grading period. If the necessary corrections have not occurred, the student may be denied further admittance. If the Administration believes it is highly likely the deficiencies will be corrected at the end of a second six weeks, probationary admission can be extended.

The Administration will give **denial of admission** if the applicant is deficient in one or more of the specified areas and correction during the nine-week period is unlikely. Denial of admission does not prohibit a student from applying again if deficient areas are corrected.

Enrollment Priorities

All applications and registrations for student enrollment will be accepted at anytime; however, Faith Christian School will not begin processing any application and registration until the first school day of January prior to the upcoming year.

Registrations will be **processed** according to the following priority dates:

1. **Current students** will have first priority provided that the registration fee is received by the priority registration deadline of February 1st. All current students not registered by February 1st may be placed in a waiting pool. Faith Christian School reserves the right to determine the class placement of a student. Special priority consideration will be given to staff and faculty of Faith Christian School. In all cases, admission of a student is contingent upon the approval of the Administration.

2. ***Siblings of current students*** will have second priority provided that a completed Student Application and application fee is received by the priority registration deadline of February 1st.
3. ***Students from the community*** will be eligible to apply at the close of current student and sibling application process. These applications will be processed beginning the first week of February, provided that the application fee is received with a completed Student Application. These will be processed on a first-come, first-served basis, when the entire application is complete. Admission decisions will be made throughout the open enrollment time based on meeting the attendance, behavior and academic requirements for admission.

Once the maximum number of students has been enrolled in a class, a waiting pool will be formed. **A student will not be officially considered in the waiting pool until all student application forms and fees are complete, and the family and student interviews have been conducted.** If the waiting pool number reaches a level in which it becomes reasonable to establish another section of a grade, the administration may authorize the establishment of a new class within approved budget guidelines. If an opportunity to enroll is turned down, the applicant is placed in the waiting pool with no guarantee of future placement.